

**Commonwealth Information Security Council**  
**Small Agency Outreach Meeting**  
**May 19, 2008**  
**2:00PM**  
**CESC**

**Small Agency Committee members attending:**

**Rob Jenkins, DJJ**

**Goran Gustavsson, APA**

**Aaron Mathes, OAG**

**DOA Advertisement of two Security positions—**

Potential next steps were identified by the committee, depending on DOA's interest:

- Put together Priority List based on Risk

1. Potential Checklist Questions utilizing IT Security Framework

- a) Has the agency identified an ISO
- b) Has the agency completed a BIA
- c) Has the agency identified their IT Systems
- d) Does the agency have sensitive data
- e) Does PCI apply to the agency
- f) Etc., etc.

2. Potential Sources of data

- a) Solicit data that may be relevant to ranking from CISO (Peggy)
- b) Solicit data that may be relevant to ranking from APA (Goran)
- c) Survey results (Michael McDaniel)

3. Help DOA define relationship with Small Agencies (if needed)

- Assist Ron and Team in other areas that they may want assistance such as test running an agency's security program, supply policies, lessons learned, etc.